

# Request for Maintenance - English

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Circle the maintenance issue:



Refrigerator



Kitchen Sink



Stove



Bathtub/Shower



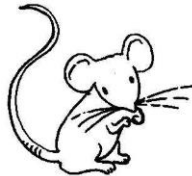
Bathroom Sink



Toilet



Mold



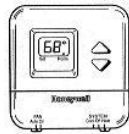
Mice/Rats



Bugs



Smoke Detector



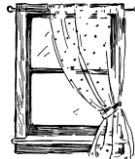
Heat/Air Conditioner



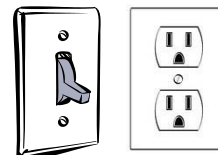
Ceiling/Roof



Door



Window



Electricity

Comments: \_\_\_\_\_

\*Please take a photo of this completed request form and keep for your personal record!\*  
It is very important to keep a dated record of your maintenance requests.



## Emergency situations

- If you smell gas, stay outside and call MUD immediately: (402) 554-6666.
- If you smell sewage, have water leaking, or no heat in the winter, call your landlord immediately.
  - If the landlord does not respond within 24 hours call Fair Housing Center of NE-IA: (402) 934-6675.